

# Parent Committee Descriptions

Hi Parents!

In order to put on a production like this we need your help! We ask each family to commit to fulfilling 1 parent committee position. You will be able to select your choices on the online registration form. These are the things we need your help with...

**Stage Crew:** Be an important part of the show by working with us behind the scenes. Stage Crew positions include backstage crew, light board, music, sound, projector operators, and videographer. You must be available for tech week rehearsals and scheduled performances. Tech week rehearsals will be held during the last week of the session. You will learn everything you need to know during tech week.

**Dressers:** Help as a dresser during tech week and performances. Tech week rehearsals will be held during the last week of the session. Costume shop, repair and construct when necessary. Help with fittings and organizing.

**Rehearsal Assistant (After School Sessions only):** Assist the directors during after school rehearsals. Jobs include checking cast members in & out, monitoring behavior, running music, staying "on book," helping cast members throughout rehearsal (find their spots, help with a dance step), facilitate cleanup after rehearsal, walking kids to 4th R, and making sure everyone gets picked up safely after rehearsal ends. Assistants are an important part of the rehearsal process. You will be part of a scheduled team. Please be sure to include your availability on the parent information section of the registration form. You must be available during after school rehearsal hours.

**School Publicity (After School Sessions only):** Coordinate robocalls, email blasts, school newsletters, social media, flyers, posters, and any other way to get the school community excited about the show.

**Front of House Manager:** Helps to coordinate lobby setup. Checks in FOH helpers, and makes sure they know what to do, and have what they need. Checks to make sure concessions are stocked, and coordinates with the FOH Runner to pick up supplies. Liaison between FOH and directors. Makes sure the FOH is running smoothly. This should be someone who has experience with YAS Front of House.

**Front of House:** Box Office, Concessions, Merchandise, and Usher shifts will be scheduled for performance weekend. Show merchandise and lobby setup will be scheduled during tech week. Carefully sort and label cast & crew t-shirts to be ready for distribution during tech week. A FOH Runner will pick up concessions and other needed items during tech week and performance weekend to keep concessions and ice stocked.

**Load in-Build-Load out:** Load sets/props from YAS Studio into the theater and build the set. Strike the set and load out after the final performance. A large vehicle is helpful but not required. Please stay until all sets and props are put away.

**Photographer:** If you are an experienced photographer, please sign up to take publicity photos and photos of the production during rehearsals and tech week. Take the group cast picture. Upload all photos to the YAS photo site for cast members to enjoy. Must be available during tech week rehearsals.

**Sets & Props:** Help find and create the show sets & props. Meetings and build days will be scheduled throughout the session.

**Programs:** Design the show's digital program which would include pages such as cast member photos and bios, etc.

**Opt Out \$100 Fee:** Although we prefer your help, we understand that sometimes helping is not possible. If you are unable to fulfill one of the parent positions, you may choose to "opt out" by including an additional \$100 fee with your registration. If you sign up for a position and are not able to fulfill it, or are not able to get your position covered, you will be billed the \$100 "opt out" fee due prior to the last performance.

*Thank you!*